

# MANAGEMENT MEMO

## SUBJECT:

**STATE FIRST AID (FA) / CARDIOPULMONARY  
RESUSCITATION (CPR) TRAINING PROGRAM**

## REFERENCES:

OSHA Standard 29 CFR 1910.151;  
CCR, Title 8, GISO, Section 3400;  
SAM Section 2582.1

## NUMBER:

**MM 04-15**

## DATE ISSUED:

**JUNE 1, 2004**

## EXPIRES:

**JUNE 1, 2005**

## ISSUING AGENCY:

**DEPARTMENT OF  
GENERAL SERVICES**

**State  
FA/CPR  
Training  
Program**

This Management Memo notifies state agencies that the Department of General Services (DGS) Office of Risk and Insurance Management (ORIM) will no longer administer the State FA/CPR Training Program effective July 1, 2004. State agencies will contract directly with FA/CPR providers.

**Background**

The ORIM has coordinated and offered statewide FA/CPR training classes to assist state agencies in satisfying the Occupational Safety and Health Administration (OSHA) and state mandates. The ORIM can no longer administer this program in a cost effective and competitive manner due to a decreasing demand for classes.

**Employer  
Requirement**

OSHA Standard 29 CFR 1910.151 and the California Code of Regulations (CCR), Title 8, General Industry Safety Orders (GISO), Section 3400, require employers to ensure that trained personnel are available to administer first aid in the event that an infirmary, clinic or hospital is not nearby.

**Training  
Resources**

To assist state agencies in obtaining First Aid/CPR providers, a listing of training resources is available on our website:

<http://www.dgs.ca.gov/orim>

## STATE ADMINISTRATIVE MANUAL

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**DGS/ORIM  
Contact**

For further information, you may contact:

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State Health & Safety Program Manager  
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Original Management Memo signed by Ron Joseph, Interim Director

**Signature**

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Ron Joseph, Interim Director  
Department of General Services

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